

Annual Report to the Kentucky Library Association Board
Special Library Section
October 2, 2008
Louisville, Kentucky

I represented the Section on the following committees:

SLS Spring Conference Planning (2008)
Library Awareness Committee
KLA Committee on Structure & Long-Range Planning (SLuRP) (Ad Hoc)
KLA Committee on Conference Partnerships (Ad Hoc)
KLA Virtual Meeting Committee (Ad Hoc)

The Special Library Section has been engaged in the following activities during the 2007-2008 year:

Fall Conference 2007

The Section held its business meeting at the Fall 2007 Conference, September 20 in Louisville, KY. The following slate of offices was submitted and approved by the membership.

Chair – Leoma Dunn
Chair-Elect – Terry Buckner
Secretary – Katy Roe*

The Section had an officer change mid-year. Laura Whayne fulfilled Katy Roe's remaining 2007-2008 term as Section Secretary.

The following SLS awards were given at the Awards Luncheon.

Special Librarian Award – Constance Ard
Innovation award – Christie Robinson

Spring Joint Conference 2008

The Joint Spring Conference was a success. The Conference received mostly positive feedback from the evaluations. A big thanks goes to the Committee members whose hard work made the conference the success it was: Terry Buckner (SLS), Matt Onion & Jason Vance (ALS), and Jan Berry & Mykie Howard (KY Chapter) along with several members who assisted us behind the scenes. It was a pleasure to work with you. Thank you! The conference generated a \$2343.47 profit. The proceeds will be split equal between the three organizations resulting in a \$781.15 income for Special Section.

Joint Spring Conference Policies & Procedures Manual

Jan Berry (SLA Kentucky Chapter), Matt Onion (ALS), and I submitted a working draft of the Joint Spring Conference Policies & Procedures Manual to our respective Executive Boards. The manual includes timelines for planning, a breakdown of duties, financial planning and information, sample forms, etc., along with other policies and procedures. A lot of work went into creating the Manual and I want to thank Jan & Matt for their contributions and hard work!

The Special Library Section Executive Board unanimously approved the manual, with the exception of some minor grammar corrections. The SLS Executive Board also approved a proposal for an addition to the manual by the SLA Kentucky Chapter Executive Board. The Board did not approve a proposal for a change in the proposed revenue/loss sharing by the Academic Library Section Executive Board and have submitted justifications for the current revenue/loss plan to the ALS Executive Board for reconsideration.

National Library Legislative Day

I, along with, Laura & Patrick Davison represented the Section at the National Library Legislative Day (NLLD) in Washington, D.C. May 12-15, 2008.

As a first time attendee, I found NLLD to be extremely interesting and informative. There were fourteen Kentucky Library professionals representing all types of libraries converging on the Capitol to advocate for libraries. The experience was truly amazing. Thank you to everyone who attended.

Blue Book/Section Review

The officers reviewed the Section's description for alignment with KLA's New Strategic Plan. Proposed changes were approved by the KLA Board.

Sponsorships

Special Library Section co-hosted the Kentucky Chapter's Welcome Reception during the Special Libraries Association's Leadership Summit held in January in Louisville, KY at the Louisville Slugger Museum. This reception gave our members an opportunity to network with colleagues from all over the world. There were several SLS members present, including KLA President, Fannie Cox and Jennifer Frazier, State Law Librarian, among others.

Special Library Section co-sponsored with the Recruitment, Mentoring, and Diversity Committee, the African American Librarian & Library Employees Round Table's program, *Invited but not Included: Library Workforce Diversity in Conflict (or What to do When Diversity at Work isn't Working)*, presenter: Tracie Hall at the 2008 KLA/KSMA/SELA/ARL NDLC conference in October.

Special Library Section co-sponsored, along with the Recruitment, Mentoring and Diversity Committee, the African American Librarian & Library Employees Round Table, and KLDivERS, “Out of the Stacks and Onto the Stage IV”, the KLA talent show, at the 2008 KLA/KSMA/SELA/ARL NDLC conference in October.

Listserv

Valerie Perry, SLS Listserv Manager, has updated the SLS listserv from the membership list; adding 44 new subscribers; total number of subscribers is 109

Chair-Elect Report – submitted by Terry Buckner, Chair-elect

Fall Conference, 2008: As Chair-Elect, I have served as Special Section Representative on the Fall Conference Planning Committee, and have attended the planning meetings. Special Section is sponsoring or co-sponsoring the following speakers:

Dr. Dwayne Buttler - *COPYRIGHT IN THE LIBRARY: PAINLESS SOLUTIONS FOR THE MODERATELY SQUEAMISH*, Thursday, October 1st from 2:00-3:50 pm.

AALLERT is planning a session with Tracie Hall for the upcoming conference. Special Libraries Section and the Recruitment, Mentoring, and Diversity Committee have agreed to co-sponsor the program.

Tracie Hall - *INVITED BUT NOT INCLUDED: LIBRARY WORKFORCE DIVERSITY IN CONFLICT (OR WHAT TO DO WHEN DIVERSITY AT WORK ISN'T WORKING)*, Thursday, October 1st from 2:00-3:50 pm.

Special Section is co-sponsoring, along with KLA Recruitment, Mentoring and Diversity Committee, the African American Librarian & Library Employees Round Table, and KLDivERS, “Out of the Stacks and Onto the Stage IV”, the KLA talent show, which will be held on Thursday evening from 9:30-11:00 pm.

Spring Conference, 2009: Planning has begun on the Joint Spring 2009 conference which will be held at Barren River State Resort Park on April 1-3, 2009. I am chairing the conference planning committee this year. The committee has been working via email, and a site visit was made on September 15, 2008.

Committee Reports:

Spring Program

Mary Congleton is the Special Section’s representative for the 2010 Joint Conference Site Selection Committee. Location: General Butler State Resort Park, Carrollton, KY

Membership – Submitted by Wendy Wood, Chair

The Committee's charge was to contact thirty-four former members to persuade them to renew their membership in the Special Library Section. It was decided that a form letter with the SLS brochure attached in an email message or a fax transmission would be a courteous, noninvasive way of communicating. The results of this effort are below:

12 email messages successfully reached the intended recipients
7 email messages were returned as undeliverable
5 Fax transmissions successfully reached the intended recipients

Of the 10 people not contacted, 7 were presumed to have changed locations (6 students and 1 Fort Knox resident). 3 former members had provided a phone number only.

2 former members have renewed their membership in the Special Library Section.

Nominating – Submitted by Patrick Davison, Chair

The following slate of officers will be presented at the Special Library Section's Business Meeting, October 2, 2008.

Terry Buckner, Chair
Betsy Hughes, Chair-Elect
Abby Thorne, Secretary

Awards – Submitted by Dee Woods, Chair

The Special Section Awards Committee members are Jill Sherman of the University of Louisville Health Sciences Library, Betsy Hughes of the Kentucky Virtual Library, and Olga D. (Dee) Wood of the University of Kentucky Law Library.

The committee's responsibilities are to call for nominations from the membership for the KLA Special Librarian Award and the Innovation Award; to review the nominations received for both awards; and to select award recipients based on the criteria included in their letters of nomination.

The Special Librarian Award and the Innovation Award are presented annually at the Fall KLA Conference. The 2008 Special Librarian Award was presented to Enid Wohlstein of the Kentucky Virtual Library. There were no nominations for the 2008 Innovation Award.

Public Relations Committee – submitted by Abby Thorne, Chair

- **Special Library Section Logo**
 - A logo was created this year for use in brochures and other SLS publications.



- **Brochure**
 - In order to publicize the section's presence at the Special Libraries Association's (SLA) Leadership Summit that was held in Louisville in January, a brochure was created. We plan to update the brochure periodically and continue using it for recruitment and other purposes.
- **Ad**
 - Special Library Section helped support the Kentucky Chapter of SLA in their hosting of the SLA Leadership Summit, and as such, we had the opportunity to advertise in the chapter's bulletin. An ad (including the section's logo and information on joining the section) will appear in the next issue of the bulletin, scheduled to be published soon.

KLA Committee Reports:

Strategic Planning and Organization Committee – Submitted by Laura Whyne, Member

Laura Whyne is the Special Library Section Representative to the Strategic Planning & Organization Committee of KLA for 2007-2008. Mary Congleton is the Chair of SPOC.

This committee is responsible for maintaining the constitution, bylaws and policies of the Kentucky Library Association. In addition, SPOC oversees the preparation of the slate of nominees for KLA officers.

The SPOC Committee submitted several Blue Book changes to the KLA Board for approval.

The KLA Ad Hoc Committee on Structure & Long-Range Planning (SLuRP) recommended that chairs of each Section, Round Table and Standing Committee conduct a review of their description of purpose in the Blue Book to make sure those statements align with the newly-adopted Strategic Plan and accurately reflect their purpose and

activities. This was coordinated by SPOC. The Special Library Section submitted changes to its description of purpose.

I also served on the KLA Nominating Subcommittee because the KLA Secretary nominee had to come from the Special Library Section. A nominee for KLA President-Elect and a nominee for KLA Secretary were found.

2007-2008 BOARD OF DIRECTORS

(all positions filled are dictated by Special Library Section or KLA policies and procedures)

Chair – Leoma Dunn
Chair Elect – Terry Buckner
Secretary – Laura Whayne
Immediate Past Chair – Patrick Davison
Spring Program – Leoma Dunn
Membership – Wendy Wood
Nominating – Patrick Davison
Awards – Dee Wood
Public Relations Committee – Abby Thorne

EXECUTIVE COMMITTEE OF THE BOARD

Chair – Leoma Dunn
Chair Elect – Terry Buckner
Secretary – Laura Whayne
Immediate Past Chair – Patrick Davison

SPECIAL LIBRARIES SECTION COMMITTEE CHAIRS

Spring Program – Leoma Dunn
Membership – Wendy Wood
Nominating – Patrick Davison
Awards – Dee Wood
Public Relations Committee – Abby Thorne

KENTUCKY LIBRARY ASSOCIATION COMMITTEE MEMBERS

Communications Committee – Abby Thorne, SLS Public Relations Committee Chair
Conference Planning Committee – Terry Buckner
Library Awareness Committee – Leoma Dunn, Patrick Davison
Member Services Committee – Wendy Wood, SLS Membership Chair
Recruitment, Mentoring and Diversity Committee – Sara Brown
Strategic Planning and Organization Committee – Laura Whayne

It has been an honor and pleasure to serve as the Special Library Section Chair this year. Thank you.

Respectfully submitted,

Leoma Dunn
SLS Chair