

ST-2: Communications Committee Report  
November 2010  
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### **Blue Book Access**

I have created a “demo” workspace where you can see how the Blue Book would work in a “wiki” format. One great advantage of having it available in this format is being able to link between sections when internal references are made. The site is easy to maneuver and searchable, as well. In addition, readers can make comments or pose questions if clarification is needed or if someone notices something that may need to be corrected or changed.

It is possible to control content, limiting editing privileges to whoever is responsible for making changes. Libraries qualify for educational pricing, and I have contacted PBworks’ sales department to see if KLA would qualify as well.

To take a look at what I’ve come up with thus far, go to <http://klabluebook.pbworks.com/>. I’ve not populated the Manual of Policies and Procedures yet, but scroll down to the Communications Committee (section 32) to see a little more how linking to sections works.

### **Kentucky Libraries**

	<i>Issue</i>	<i>Copy Due</i>	<i>At Printer</i>	<i>Published</i>
	1: Winter	December 15	January 15	February 15
	2: Spring	March 15	April 15	May 15
	3: Summer	June 15	July 15	August 15
	4: Fall	September 15	October 15	November 15

### **Blue Book changes that need to be made regarding Kentucky Libraries:**

#### In APPENDIX C - KLA PUBLICATION MANUAL:

**10.H.** Printing Schedule - The “content” in these issues need to be updated for accuracy:

- For Summer issue: “Pre-conference news and program summary.”
- For Fall issue: “Conference follow up, new officers in Inside Cover, new President featured in President’s Page.”

**7.B.2.** Maintains the mailing list including exchange copies with SELA and other associations.

- Delete “SELA” (?)

#### In MANUAL OF POLICIES AND PROCEDURES

Under section 17.4.4. KENTUCKY LIBRARIES

**17.4.4.2.** Maintains the mailing list including exchange copies with SELA and other associations.

- Delete “SELA” (?)

## **IN-FO-CUS Newsletter**

	<i>Issue</i>	<i>Info Due</i>	<i>Distribution Date</i>	<i>Posted on Web Site</i>
	Winter		December	
	Spring		March	
	Summer		June	
	Fall		September (?)	

### ***Blue Book changes that need to be made regarding IN-FO-CUS:***

#### In MANUAL OF POLICIES AND PROCEDURES

Under section 17.4. DUTIES OF THE EXECUTIVE DIRECTOR

17.4.5.4. Receives the copy for IN-FO-CUS from the Editor for three issues each year. The Conference Planning Committee is responsible for submitting the copy for the fourth issue which contains information and registration for the Annual Conference.

#### In BYLAWS

*Article 5. Nomination and Election Process*

Sec. D. The slate of nominees shall be printed in the Association's newsletter.

- Does this need to be voted on by the board so that it can be changed, OR do we actually need to resume doing this?